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HARINGHATA MAHAVIDYALAYA

(Affiliated to Kalyani University)

P.O.-SUBARNAPUR, Dist. - NADIA, West Bengal, PIN- 741249

Email: haringhatamahavidyalaya@rediffmail.com

Ref. No: -5674/15/HM/AQAR-2013-2014

Date: - 31-12-15

The Annual Quality Assurance Report (AQAR) of the IQAC For the Academic Session 2013-14

Part - A

	(1*)
I. Details of the Institution	n *Subam
1.1 Name of the Institution	Haringhata Mahavidyalaya
1.2 Address Line 1	P.O. Subarnapur
	Dist. Nadia
Address Line 2	
City/Town	Haringhata
State	West Bengal
Pin Code	741249
Institution e-mail address	haringhatamahavidyalaya@rediffmail.com
Contact Nos.	03473-233 318
	Dr. Pratap Chandra Mandal
Name of the Head of the Institution	n:

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F	
Tel. No. with STD Code:	03473-233 318
Mobile:	91-9091818201
	Uddalak Roy
Name of the IQAC Co-ordinator:	
Mobile:	91-9433273119
IQAC e-mail address:	Iqachmv2014@gmail.com
1.3 NAAC Track ID(For ex. MHCC	OGN 18879)
1.4 NAAC Executive Committee No (For Example EC/32/A&A/143 d This EC no. is available in the rig of your institution's Accreditation	lated 3-5-2004. ght corner- bottom
1.5 Website address:	www.haringhatamahavidyalaya.org
Web-link of the AQAR	http://www.haringhatamahavidyalaya.org
For ex. http://www.ladykeanecolle	ge.edu.in/AQAR2012-13.doc

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1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	В	70.10 on a scale of 100	2006	17.10.2006 to 16.10.2011
2	2 nd Cycle	NA	NA	NA	NA
3	3 rd Cycle	NA	NA	NA	NA
4	4 th Cycle	NA	NA	NA	NA

	4	4 th Cycle	NA	NA	NA	NA
1.7	Date of Es	tablishment o	f IQAC :	DD/MM/	YYYY	28.10.2014
1.8	AQAR for	the year (fo	r example	2010-11)		2013-14
			-			the latest Assessment and NAAC on 12-10-2011)
	ii. AQAI iii. AQAI	R for 2010-11 R for 2011-12	submitted submitted	l on 31/12/20 l on 31/12/20)15())15()	(DD/MM/YYYY) (DD/MM/YYYY) DD/MM/YYYY) DD/MM/YYYY)
1.10) Institution	nal Status				
	University			State -	Central -	Deemed - Private -
	Affiliated	College		Yes 🗸	No	
	Constituen	nt College		Yes	No 🗸	
Aut	onomous c	ollege of UG	C	Yes	No 🗸	
Reg	gulatory Ag	ency approve	d Instituti	on	Yes N	o $\sqrt{}$
(6	eg. AICTE	, BCI, MCI, I	PCI, NCI)			

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<u>L</u> -'
Type of Institution Co-education Men Women
Urban Rural ✓ Tribal
Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing
1.11 Type of Faculty/Programme
Arts Science
TEI (Edu) Engineering Health Science Management
Others (Specify) Study Centre of Open and Distance Learning under University of Kalyani
1.12 Name of the Affiliating University (for the Colleges) University of Kalyani
1.13 Special status conferred by Central/ State Government UGC/CSIR/DST/DBT/ICMR etc
Autonomy by State/Central Govt. / University NO
University with Potential for Excellence NA UGC-CPE NA
DST Star Scheme NA UGC-CE NA
UGC-Special Assistance Programme NA DST-FIST NA
UGC-Innovative PG programmes NA Any other (Specify) NA
UGC-COP Programmes NA

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2. IQAC Composition and Activities	<u>s</u>
2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	09
2.3 No. of students	Nil
2.4 No. of Management representatives	01
2.5 No. of Alumni	Nil
2. 6 No. of any other stakeholder and	02
community representatives	02
2.7 No. of Employers/ Industrialists	Nil
2.8 No. of other External Experts	Nil
2.9 Total No. of members	
2.9 Total No. of members	18
2.10 No. of IQAC meetings held	
2.11 No. of meetings with various stakeholders:	No. Nil Faculty Nil
Non-Teaching Staff Students Nil A	Alumni Nil Others Nil
2.12 Has IQAC received any funding from UGC dur If yes, mention the amount	ring the year? Yes No 🗸
2.13Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/Workshops/S	Symposia organized by the IQAC
Total Nos International National	onal State Institution Level
(ii) Themes	

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	2.	14	Signi	ficant	Activities	and	contributions	made	by I	OAC
--	----	----	-------	--------	------------	-----	---------------	------	------	-----

Since IQAC was not in existence, Plan of Action was mainly decided by the Governing Body of the College.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Admission	Based on Merit of Higher Secondary (+2 Level) examination.
Classes	Classes were conducted as per the Teaching Plan and University Guidelines. Few Tutorial Classes were also conducted as per the need and requirements of the students.
Examination	Test examinations were conducted.
College Magazine	College Magazine "Ayan" was published in collaboration with students and teachers
NSS Programme	A number of programmes were conducted as a measure of extra-curricular and outreach activities.
Sports and Cultural Activities	Annual sports, cultural programme, freshers' welcome also took place.

Note: Since IQAC was not in existence, Plan of Action was mainly initiated under the guidance and supervision of the head of the institution supported by teaching, non-teaching staffs and students.

* Attach the Academic Calendar of the year as Annexure.(Academic Calendar: Annexure-I)

AQAR was placed before the Governing Body of the college and its approval was received in the GB Meeting dated 21.12.2015.

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^{2.15} Whether the AQAR was placed in statutory body

Management

Syndicate

Any other body

Provide the details of the action taken

Part – B

Criterion - I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	08			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others (ODL)	04			
Total	12			
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders*Alumni [Parents [Employers [Students []
Mode of feedback :Online Manual Co-operating schools (for PEI)
*Please provide an analysis of the feedback in the Annexure
1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.
For the college being affiliated to University of Kalyani, there is no scope to revise the syllabus independently.

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1.5 Any new Department/Centre introduced during the year. If yes, give details.

HARINGHATA MAHAVIDYALAYA

No

	on – II									
Teac	hing,	Learr	ning a	and E	valua	ation				
Total N	lo. of pe	rmanent	faculty	y						
	Total	Ass	st. Prof	essors	Assoc	ciate Pr	ofessor	'S	ofessors/ rincipal	Others
	28		1			4			-	23*
Govt. ap	ointed I	Permane	ent Part	Time	Геасhеі	(PTT)		l		
					_			_		
No. of	permane	nt facul	ty with	Ph.D.		:	5			
			ъ			.	(I.I			
No. of	Faculty 1	Position	s Recr	uited (R	(and \	/acant ((V) dur	ing the	year	
	sst.	Assoc		Profe	ssors	Otl	ners	To	otal	
	essors	Profes								
R	V 10	R -		R NA	V NA	R -	V 1#	R -	11	
	10			NA	NA	_	Ιπ	_	11	
No. of	Guest ar	nd Visiti	ng facı	ılty and	Тетро	orary fa		April, 2		o retirement.
No. of	Guest ar	nd Visiti	ng fact	ılty and	. Tempo	orary fa	culty	04		o retirement.
No. of	Guest ar	nd Visiti nation in	ng facu conferulty	ulty and rences a	. Tempo	orary fa	culty	04		
No. of Faculty	Guest ar particip	nd Visiti nation in of Factorinars/V	ng facu conferulty	ulty and rences a	. Tempo	orary fa nposia: ernation level	culty	04	onal level	

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۷.() 111110	ovative processes adopted by the histitution in Teaching and Learning.
	1.	At the time of admission proper counselling and orientation of students were conducted for the betterment of the teacher-student relationship and making them aware about the
		structure and examination patterns of the syllabi of the affiliating university.

2. Classes were held according to teaching plan.

3.	Use of computer	laboratory	facility t	o the	students	of	Departments	of	Commerce	and
	Geography.									

2.7	Total No.	of actual	teaching	days	during	this	academic	vear

144 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Test examinations were held.	

2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01		

-		

-	

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the	Total no. of students	Division						
Programme	appeared	Distinction %	I %	II %	III %	Pass %		
B.A. (Honours)	225	-	9.78	85.78	-	95.56		
B.Sc. (Honours)	11	-	27.27	72.73	-	100.00		
B.Com. (Honours)	18	-	-	94.44	-	94.44		
B.A. (General)	108	-	-	2.78	79.63	82.41		
B.Sc. (General)	-	-	-	-	-	-		
B.Com. (General)	1	-	-	100.00	-	100.00		

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2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Progress of academic and extra-curricular activities was coordinated by the head of the institution with the help of respective departmental heads and other sub-committees formed in this respect.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	1	Nil	8
Technical Staff	3	Nil	Nil	Nil

Criterion - III

3. Research, Consultancy and Extension

- 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
 - Teaching faculties were encouraged by the management to undergo different workshops and seminars.
 - One teacher was involved in conducting minor research project funded by UGC.
 - Some of the faculties were motivated to pursue different university level research activities and courses like M. Phil and Ph.D.

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3.2	Details regarding major projects							
		Completed	Ongoing	Sanctioned	Submitted			
	Number	-	-	-	-			

3.3 Details regarding minor projects

Outlay in Rs. Lakhs

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	1	-
Outlay in Rs. Lakhs	-	-	₹ 0.61500	-

The project of Dr. Shishir Kumar Biswas was sanctioned during 2012-13, the work still goes on.

3.4 Details on research publications

3.5 Details on Impact factor of publications:

	International	Nationa1	Others (State)
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	7	-
e-Journals	-	-	-
Conference proceedings	-	-	-

Range	-	Average	-	h-index	-	Nos. in SCOPUS	-
3.6 Research fu	nds sa	nctioned and red	ceived	from various f	unding	g agencies, industry and	other
organisations							

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	
Total	-	-	-	-

3.7 No. of books published	i) With ISBN No.	-	Chapters in Edited Books	1
			¬	

ii) Without ISBN No.

5

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」												
3.8 No. of University Departments receiving funds from												
			U	GC-SAP	NA	CAS	N	A	D	ST-F	TST	NA
			D	PE	NA				D	BT S	cheme/funds	NA
3.9 Fo	r college	es	Aı	utonomy	NA	CPE	N	JA	D	BT S	tar Scheme	NA
			IN	ISPIRE	NA	CE	N	ΙA	A	ny O	ther (specify)	NA
3.10 R	evenue	generate	d throu	ıgh consu	ıltancy		NA					
3.11 N	No. of c	onference	es orga	nized by	the Instit	ution						
	Leve	1	Interna	ational	Nationa l	State	Univ	versity	y Col	llege		
	Numb	er	_		-	-		-		-	-	
	Sponse	_	_			-		-		-	-	
	agenci	ies										
3.12 N	o. of fa	culty serv	ved as	experts,	chairperso	ons or res	ource	perso	ons	-		
3.13 N	o. of co	ollaboratio	ons		Internati	onal _	1	Nation	nal	-	Any othe	er _
3.14 N	o. of lin	ıkages cr	eated o	during thi	s year	_						
3.15 T	otal bud	lget for re	esearch	n for curr	ent year i	n lakhs:						
From 1	Funding	agency		NA	Fron	n Manag	emen	t of U	niversi	ty/Co	ollege	NA
Total				NA]							
					J							
3.16 N	No. of p	atents rec	ceived	this year	Тур	e of Paten	t				Number	
					Nation	al	-	Appl Grant			-	
						ıtional		Appl	ied		-	
					Comm	ercialised		Appl	ied		-	
0 17 N	Commercialised Granted - 3.17 No. of research awards/ recognitions received by faculty and research fellows											
		search av Istitute in			ons rece	erved by	iacult	y and	resear	ch ie	HOWS	
	Total	Internat	tional	Nationa	ıl State	Univers	sity	Dist	Colle	ge		
	-	-		-	-	-		-	-			
						I	I					

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3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them
3.19 No. of Ph.D. awarded by faculty from the Institution NA
3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
JRF NA SRF NA Project Fellows NA Any other NA
3.21 No. of students Participated in NSS events:
University level 400 State level -
National level 1# International level -
One candidate selected for undergoing Pre Republic Day (PRD) Camp.
3.22 No. of students participated in NCC events:
University level NA State level NA
National level NA International level NA
3.23 No. of Awards won in NSS: University level State level
National level International level
3.24 No. of Awards won in NCC:
University level NA State level NA
National level NA International level NA
3.25 No. of Extension activities organized
University forum 1# College forum
NCC NSS 16 Any other
Inter college football tournament under the University of Kalyani from 24.03. 2014 to 26.03.2014

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- 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
- A residential Special NSS Camp was also organised during the year. The participants kept a close
 touch with the members of local community and adopted villages and made them aware about
 different burning social issues like increasing rate of Indian population, AIDS/ HIV, protection and
 prevention of human trafficking, arsenic problems in the near about areas, drinking and gambling,
 importance of cleanliness and rural hygiene etc.
- The NSS college units organised some programmes (like Environment Day, Banomohatsav Week, National Integration Day, Children's Day, World AIDS Day, National Youth Day, Traffic and Discipline during festival session and local annual fair etc.) as extension activities in local community and adopted villages, besides observing Independence Day, Teachers Day, NSS Day, Gandhi Jayanti, Republic Day etc in the college campus.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (Acres)	2.45			
Class rooms	31			31
Laboratories	02			02
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	39.44	4.55	UGC	43.99
Others				

4.2 Computerization of administration and library

Administration and library works were fully computerized.

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4.3 Library services:

	Exis	ting	Newly	Newly added		Total	
	No.	Value (₹)	No.	Value (₹)	No.	Value (₹)	
Text Books	6,633	7,20,310	366	62,919	6,999	7,83,229	
Reference Books	4,398	5,39,397	119	18,856	4,517	5,58,253	
e-Books	-	-	-	-	-	-	
Journals	1,685	32,971	254	4,812	1,939	37,783	
e-Journals	-	-	-	-	-	-	
Digital Database	-	-	-	-	-	-	
CD & Video	-	-	-	-	-	-	
Others (specify)	-	-	-	-	-	-	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Bro wsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	60	27	yes			15	10	08
Added	08			04				04
Total	68	27		04		15	10	12

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

No training programme for technology upgradation was organized.

		maintenance	

i) ICT 0.12
ii) Campus Infrastructure and facilities 1.93

iii) Equipments 0.82

iv) Others 0.42

Total: 3.29

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Criterion - V

5. Student Support and Progression

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
 - Students were encouraged to apply for various scholarships and financial assistances available to them by the management and the teachers.
 - Tutorial classes for the students were arranged.
 - Students were also encouraged to take part in different extra-curricular and outreach activities.
 - More and more girl students were encouraged to apply for the assistance schemes like "Kanyasree" launched by the Govt. of West Bengal.
 - Students were encouraged to apply for Merit-cum-means Scholarship.
- 5.2 Efforts made by the institution for tracking the progression
 - There was no institutional procedure for tracking the progression, but the teachers in their own effort kept records of the students' progression.
- 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3,213	N.A	N.A	N.A

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men

No	%
1791	55.74

Women

No	%
1422	44.26

Last Year (2012-2013)]	This Ye	ar (201	3-2014)				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1622	813	112	190	3	2740	1900	993	103	217	-	3213

Demand ratio: 1:1.87

Dropout %: 25.92%

5.4 Г			No	
	No. of students bene	ficiaries	NA	
5.5 N	No. of students qualifie	ed in these examination	as	
	NET 4	SET/SLET -	GATE -	CAT -
IA	AS/IPS etc _	State PSC	UPSC	Others 13
_	t. of Govt. of West E	•	Kolkata Police; 2	student got appointment in Po 2 students joined as High Sch xis Bank.
eacl	t. of Govt. of West E her through WBSSC; 1	Bengal and 1 joined in	Kolkata Police; 2 student joined in A	2 students joined as High Sch
eacl	t. of Govt. of West E her through WBSSC; 1	Bengal and 1 joined in I joined in Railways, 1	Kolkata Police; 2 student joined in A	2 students joined as High Sch
eacl	t. of Govt. of West E her through WBSSC; 1	Bengal and 1 joined in I joined in Railways, 1	Kolkata Police; 2 student joined in A	2 students joined as High Scl
each	t. of Govt. of West E her through WBSSC; I Details of student coun	Bengal and 1 joined in laid in laid in Railways, 1 selling and career guid	Kolkata Police; 2 student joined in A	2 students joined as High Scl
each	t. of Govt. of West E her through WBSSC; 1 Details of student coun of students benefitted	Bengal and 1 joined in laid in laid in Railways, 1 selling and career guid	Kolkata Police; 2 student joined in A	2 students joined as High Sch
each	t. of Govt. of West E her through WBSSC; 1 Details of student coun of students benefitted	Bengal and 1 joined in lateral joined in Railways, 1 selling and career guidesement	Kolkata Police; 2 student joined in A	2 students joined as High Sch xis Bank.

5.8 Details of gender sensitization programmes

- The teachers tried to keep aware of gender issues to the students.
- Reservation for girls as elected class representatives in the students' union election was mandatory.

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∃' 5.9 Stude	nts Activities		Ч.		
5.9.1	No. of students participated in Sports, Games	and other events	ļ		
No. of stud	State/University level - National led	evel - Intern	national level -		
5.9.2 Sports	State/University level National le No. of medals /awards won by students in Spo : State/University level National le	orts, Games and other	events rnational level		
Cultura	al: State/ University level - National l	evel - Inter	national level -		
5.10 Scho	larships and Financial Support				
		Number of students	Amount (₹)		
	Financial support from institution		22,075.00		
	Financial support from government Merit cum Means (DPI,Govt. W.B.) W.B. Minority Development Fund	<u>06</u> <u>320</u>	54,000.00 4,81,100.00		
	S.C, S.T. & O.B.C. Kanyashree Prakalpa	696 220	Transfer to student account directly by Govt. of WB.		
	Financial support from other sources				
	Number of students who received International/ National recognitions				
5.11 Student organised / initiatives					
Fairs	: State/ University level National le	evel - Interr	national level		
Exhibition	: State/ University level National le	evel _ Interr	national level _		
5.12 No.	. of social initiatives undertaken by the students	-			
5.13 Major	r grievances of students (if any) redressed:	NA			

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Criterion - VI

6. Governance, Leadership and Management

- 6.1 State the Vision and Mission of the institution
 - Since the college is situated in remote, rural and backward area, the primary aim the of
 the college is to promote higher education among the people belonging to socially
 backward groups like people involved in agricultural occupation, daily labourers. Large
 number these groups represent scheduled caste and tribes. The college aims at uplifting
 the socio-economic standard through education.
- 6.2 Does the Institution has a management Information System

The college has management information system.

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
- 6.3.1 Curriculum Development

As it is an affiliated college under the University of Kalyani, there was no scope to independently frame or develop curriculum or syllabi

6.3.2 Teaching and Learning

- Conventional methods of teaching like chalk and talk method were generally followed. However, a few departments arranged ICT in a limited way.
- Excursion for the students of geography was also arranged.
- Regular monitoring was done.

6.3.3 Examination and Evaluation

Internal Assessment as per the affiliating university prescribed norms was conducted.

6.3.4 Research and Development

- Minor research project was undertaken by the teacher.
- As the college conducts only undergraduate courses, there is no scope of research and development for the students. However many teachers were directly engaged in research programmes like M.Phil and Ph.D courses and research through publication of articles in journals.

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6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library was computerised.
- New titles have been added to the library.
- Computers, sports equipments were purchased.
- Water purifiers were purchased to supply purified water to the students.
- Already introduced audio system for the large classes was maintained.

6.3.6 Human Resource Management

- Strict vigilance in order to keep campus ragging free and making aware the students about the importance of ragging free environment.
- Informal ways of participatory culture throughout the college were given high priority.

6.3.7 Faculty and Staff recruitment

- Government sanctioned posts were filled up on the recommendation of the West Bengal College Service Commission. The college had no autonomy in this regard.
- The college on the recommendation of an interview board headed by the faculties of the concerned department of the affiliating university recruits part time teachers and guest lecturers.
- Regarding recruitment of sanctioned posts of non-teaching staffs the college followed the State Govt. framed rules.
- In cases of emergency, casual non-teaching staffs were appointed by the GB.

6.3.8 Industry Interaction / Collaboration

The college is situated in predominantly agrarian belt. So it was very difficult to find collaboration from industries.

6.3.9 Admission of Students

Notification on the college website and notice board of the college and admission was strictly as per the merit.

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6.4 Welfare schemes	or

Teaching	Haringhata Mahavidyalaya Employees Cooperative Credit Society Ltd.
Non teaching	Haringhata Mahavidyalaya Employees Cooperative Credit Society Ltd., Festival advance
Students	Fees remission facility, two separate common rooms for boys and girls, W.B. Labour Welfare Scholarship, Minority Stipend, students health home

	₹
6.5 Total corpus fund generated	

6.6 Whether annual financial audit has been done Yes

√ No	√	No	
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6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	Yes (Finance)	Directorate of Public Instructions, Govt. of W.B	No	-

6.8 Does the University/ Autonomous Co	llege declares	results within 30	davs?
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For UG Programmes	Yes		No	√	•
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6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA	

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NT A	
NA	

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	No
2 Activi	ties and support from the Parent – Teacher Association
	No
Davel	and the constraint of the constraint of the first
Devel	opment programmes for support staff
	No
	Constant awareness creation regarding keeping the college campus clean and
	healthy.
	healthy.
iterio	
	healthy. on – VII
	healthy.
Innov	healthy. on – VII

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7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year		
beginning of the year		
 The college remained committed to admission strictly based on Merit of Higher Secondary (+2 Level) examination. Test examinations were conducted in order to evaluate the regularity in progress of the students. A number of programmes were conducted as a measure of extra-curricular and outreach activities. Few Tutorial Classes were also conducted as per the need and requirements of the students. To address the need of the students and problem of teacher-student ratio, measures were undertaken in this regard. Annual sports, cultural programme, freshers' welcome also took place. Enhancement of seats in different courses of the college. Construction of the science laboratory started out of the MP LAD grant. Construction of metallic road around the playground of the college out of MLA LAD grant was completed and opened for regular use. Water purifiers were purchased. 		
 Water purifiers were purchased. Computers were purchased. 		
 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals) The NSS college units organised AIDS Awareness programme among the students and local community. NSS Special Camp. 		
Annexure-II		
*Provide the details in annexure (annexure need to be numbered as i, ii,iii)		
7.4 Contribution to environmental awareness / protection		
 Attempt to develop environment consciousness among the students. AMC was taken for maintenance pollution free generator. Gardening adjacent to the statue of Rabindranath Tagore was maintained by planting new samplings. 		
7.5 Whether environmental audit was conducted? Yes No V		

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7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- > Technological development through installation of transformer, purchase of computers.
- ➤ Modernisation of Geography Labs.
- There was a good and harmonious relationship between teachers and students.
- > NSS wing of the college was very active.
- Dedicated faculty and staff members.

Weakness:

- ➤ Majority of the students were first generation learners which lead to problem of comprehension and communication at the initial stage.
- > Students coming from the under privileged sections of the society lacked required time and scope for study outside the college campus.
- > The post of Principal not yet filled up.
- Some of the departments like Geography, English and Education had no full time permanent teachers.
- > Inadequate infrastructure came in the way of students' progress substantially.

Opportunities:

- > The vision of the college helped to engage socially relevant programmes like AIDS awareness, environmental awareness
- > The mission and vision of the college were in tune with the aspirations and requirements of the local people which made it possible to further develop the college.

Challenges:

- > Development of job oriented courses for the upliftment of the students.
- Scope for introducing new subjects.

8. Plans of institution for next year

- Formation of IQAC for the second cycle of NAAC accreditation.
- Proposal for purchasing Water Cooler and Fire Extinguisher.

Name	: UDDALAK ROY	Name: DR. PRATAP CHANDRA MANDAL	
	hoddalak Ray	Dr. Pratig anadra Mascal	
Signature of the Coordinator, IQAC		Signature of the Chairperson, IQAC	

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Annexure I

Abbreviations:

CAS - Career Advanced Scheme
CAT - Common Admission Test
CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test
NET - National Eligibility Test

PEI - Physical Education Institution
SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

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